

MINUTES

12.05.2015

GODSHILL PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Village Hall, Godshill on Tuesday 12th May 2015 starting at 7.30 pm.

Present:

Cllr Draper - Chairman

Cllr Cakebread

Cllr Fell

Cllr Lintonbon

Cllr Williams

Mrs Bev Cornish – Clerk

D/Cllr Bill Dow

Nine members of the public.

01./15 To receive Declarations of Acceptance of Office from all Councillors: The Clerk confirmed that she had received Declarations of Acceptance of Office from all Councillors.

02./15 Election of a Chairman for 2015/16: Cllr Cakebread proposed, Cllr Williams seconded and it was agreed by the meeting that Cllr Draper be elected Chairman for 2015/16.

03./15 Election of a Vice Chairman for 2015/16: Cllr Draper proposed, Cllr Fell seconded and it was agreed by the meeting that Cllr Lintonbon be elected Vice-Chairman for 2015/16.

04./15 Apologies: C/Cllr Edward Heron.

05./15 Declarations of Interest: Cllr Williams declared a personal and pecuniary interest in Minutes 20./15, Application No. 15/00309 and did not speak or vote.

06./15 To approve the Minutes of the meetings held on 14th April 2015: Cllr Cakebread proposed, Cllr Fell seconded and it was agreed by the meeting that the minutes be approved and signed by the Chairman as a true record.

07./15 To review and re-adopt Standing Orders and Financial Regulations for 2015/16: Cllr Fell proposed, Cllr Lintonbon seconded and they were approved by the meeting.

08./15 To consider and re-adopt the Parish Council's Complaints Policy for 2015/16: Cllr Fell proposed, Cllr Lintonbon seconded and was approved by the meeting.

09./15 To consider and review the Parish Council's Asset Register for 2015/16: Cllr Fell proposed, Cllr Lintonbon seconded and they were approved by the meeting.

10./15 To confirm approval of the arrangements for insurance cover in respect of all insured risks: Cllr Fell proposed, Cllr Lintonbon seconded and they were approved by the meeting.

11./15 To approve the Parish Council's procedures for handling requests made under the Freedom of Information Act 2000: Cllr Fell proposed, Cllr Lintonbon seconded and they were approved by the meeting.

Signed by Chairman

9th June 2015

12./15 To consider and re-adopt the Parish Council's Policy on Cycling in Godshill for 2015/16: Cllr Fell proposed, Cllr Lintonbon seconded and it was approved by the meeting.

13./15 To consider and re-adopt the Parish Council's Policy on Filming, Photographing, Audio Recording & Social Media Reporting of Public Parish Council and Committee Meetings for 2015/16: Cllr Fell proposed, Cllr Lintonbon seconded and it was approved by the meeting.

14./15 To agree the dates and times of ordinary meetings of the Council for 2015/16: Cllr Fell proposed, Cllr Lintonbon seconded and it was approved by the meeting.

15./15 Appointments of Representatives of Godshill Parish Council:

- a) **Godshill Village Hall Committee:** Cllr Williams – Proposed by Cllr Draper, seconded by Cllr Lintonbon and agreed by the meeting.
- b) **New Forest Consultative Panel:** Cllrs Draper & Cakebread – Proposed by Cllr Lintonbon, seconded by Cllr Fell and agreed by the meeting.
- c) **Footpath & Rights of Way Officer:** Cllr Draper – Proposed by Cllr Lintonbon, seconded by Cllr Fell and agreed by the meeting.
- d) **Police Liaison Meeting representative:** Cllr Fell – Proposed by Cllr Draper, seconded by Cllr Cakebread and agreed by the meeting.
- e) **New Forest Association of Town & Parish Councils (NFALC):** Cllr Cakebread – Proposed by Cllr Fell, seconded by Cllr Lintonbon and agreed by the meeting.
- f) **NFNPA Quadrant meetings:** Cllr Cakebread – Proposed by Cllr Fell, seconded by Cllr Lintonbon and agreed by the meeting.
- g) **Western Escarpment Conservation Area Steering Group:** Cllr Williams - Proposed by Cllr Fell, seconded by Cllr Lintonbon and agreed by the meeting.
- h) **New Forest Wildlife Partnership:** Cllr Cakebread – Proposed by Cllr Draper, seconded by Cllr Lintonbon and agreed by the meeting.
- i) **Parish Wildlife Plan:** Cllr Cakebread – Proposed by Cllr Fell, seconded by Cllr Lintonbon and agreed by the meeting.

16./15 Matters arising from the Minutes:

17./14 SpeedWatch: Cllr Draper reported that the Clerk had received responses from six residents expressing an interest in participating in the Speedwatch scheme.

228./14 2015 Annual Parish Meeting: Cllr Draper reported that Ms Tracy Cooper had confirmed that she and her mother would be meeting with the Operations Manager, Tom Cummings, at Sandy Balls on 13th May.

17./15 To receive a report from D/Cllr Bill Dow: Cllr Dow explained the political make up of New Forest District Council following the recent elections but emphasised that the only time political allegiance was ever discussed was at election time. He said it contained 58 Conservatives and 2 Liberal Democrats.

Cllr Dow also advised that he had found out that the officer to contact regarding the Speed Indicator Device was Ms Swan Gan-Marsh at New Forest District Council and he suggested the Clerk get in touch with her. He also said that any hire of a SID would require a contribution from the Parish Council, otherwise the parish's name would go on a list and the SID would be allocated when funding became available.

18./15 Litter Warden Update – To receive a report from Mrs Sara Boyd: Mrs Boyd reported that the new bin outside the bus shelter was proving a success as it was being well used and serving its purpose. She said there had been much less litter to pick up in the area around the Village Hall.

19./15 Public Forum - 15 minutes to receive any questions or statements from members of the public:

Mr Dave Donawa advised that the Parish Council could obtain a grant of £1,000 from the Hampshire Police & Crime Commissioner towards the purchase of Speedwatch equipment.

Ms Sarah Westlake gave a detailed report on her management of Chamberlain Field under a year's lease as a summer camping site this year. She said it was going to be open for the May bank holiday weekend and then for 24 days in August. She also said she would not be managing the Chapelfield site and was unsure how this was to be managed so suggested that the Parish Council should seek clarification from the owners.

Ms Westlake responded to several questions from councillors and members of the public present and asked that she be contacted directly as soon as any issues arose which she said she would be happy to deal with straightaway. She said she had already removed the portable toilet block which had been moved into the field in error, would be acting as a litter warden on the route from the field to Sandy Balls and would ensure that campers did not camp too close to the boundary with Crystal Hollow.

Cllr Draper thanked Ms Westlake for attending the meeting to brief the Parish Council.

20./15 Planning and Tree Works Applications:

Application No. 15/00304

Waldens, Newgrounds, Godshill – Replacement garage: Cllr Draper proposed, Cllr Lintonbon seconded and it was agreed by the meeting that the Parish Council should recommend permission on the grounds that it had previously given its permission and the application was to extend the time limit.

Application No. 15/00309

Elmleigh, Southampton Road, Godshill – Three bay garage/car port: Cllr Draper proposed Cllr Fell seconded and it was agreed by the meeting that the Parish Council should leave the decision on this application to the Planning Officer on the grounds that the applicant was a member of the Parish Council.

21./15 To reconsider a draft policy for guidance on advertising in the parish to address the plethora of advertisement boards and fly-posted posters across the parish: Following a lengthy discussion, Cllr Draper proposed, Cllr Fell seconded and it was agreed by the meeting that the Parish Council should not approve a policy at this time but that the Clerk should contact the owners of inappropriately placed signs to request that they be removed. Any signs still on display beyond the date of the event would be removed to the Village Hall's car park.

22./15 Following feedback from residents, to reconsider an offer from Bramshaw Parish Council to buy a third-share in their Speedwatch equipment with Minstead Parish Council and Copythorne Parish Councils for the cost of £833: Following a discussion on the merits of speedwatch against a Speed Indicator Device, Cllr Fell agreed to investigate the cost of purchasing a SID and the Clerk agreed to contact New Forest District Council to find out about

hiring a SID and Cllr Draper proposed from the chair that this item be included again on the next agenda.

23./15 In the light of a recent case within our own parish, to consider writing a letter of support to the New Forest National Park Association regarding an exemption for National Parks from the 4 year rule on Lawful Development: Cllr Fell proposed, seconded by Cllr Williams and agreed by the meeting.

24./15 To consider the upgrading of the Parish Council's website and any action to be taken: Following a discussion, Cllr Draper proposed, Cllr Lintonbon seconded and it was agreed by the meeting that the Clerk would look into setting up a website similar to Hyde Parish Council's website with a view to her managing it on behalf of the Parish Council. It was suggested that a photographic competition could be organised for residents to submit photographs for use on the new website.

25./15 Finance & Policy

The Council approved the following payments:

| | £ | Cheque No. |
|------------------------|--------|------------|
| B Cornish - May Salary | 310.33 | 100425 |

Balances to be Approved and Noted as at 12.05.15:

Current Account: £13,099.15 Deposit Account: £578.91

Cllr Draper proposed, Cllr Lintonbon seconded and they were approved by the meeting.

26./15 Outside Bodies And Representation:

New Forest Association of Local Councils: Cllr Cakebread gave a brief report on a recent meeting she had attended with the Clerk at which there had been a detailed presentation on the Hythe & Dibden 'RevitalHythe' Action Plan, issues raised on the slow progress of broadband and Cllr Neal Martin had reported that the cycling liaison group had been disbanded. She said she had asked that those residents who had reported issues should receive a response and all responses should be collated so that people could understand all of the issues caused by cycling across the Forest.

Cllr Cakebread reported further that Cllr Barry Rickman had given a brief report on the VE day celebrations and the 10th Anniversary of the National Park. She said Simon King, the naturalist, had produced three short films celebrating the rich wildlife of the National Park's ancient woodlands, lowland heaths and diverse coastline and these could be found on the National Park's website.

Sandy Balls Holiday Centre: Cllr Draper gave a brief report on a recent meeting he had attended with the Clerk and Mr Iain Brown, Managing Director of Sandy Balls. He said he had received assurances from Mr Brown that that the noise issues with such activities as laserquest had been addressed and these were being carried out in other parts of the centre in addition to the usual field. He also said that the Operations Director would be happy to meet with Mrs Cooper and Tracy Cooper to avert possible disturbance over the summer months when Cornfield was in use.

Cllr Draper also reported that Mr Brown had given the Parish Council notice that there may be a planning application for Street Farm towards the end of the summer, although he was unable to give any details of the plans as these had not yet been decided.

27./15 Correspondence.

- 1 New Forest District Council – A letter from Ms Daniela Raffio, Health Policy Development Manager, enclosing information leaflets on dementia, being Sun Aware and Cookery classes for men aged over 55.
- 2 Hampshire County Council – An email from Ms Kath Hart thanking the parish and town councils for their contributions to the draft Countryside Access Plan. All responses had been analysed and it was expected that an amended version of the plan would be presented to the Executive Member for Culture, Recreation and Countryside at the next meeting in June, seeking adoption.
- 3 New Forest National Park Authority – An email from Ms Lisa Crouch enclosing the minutes of the Western Escarpment Conservation Area Steering Group meeting held on 20 April and the Minutes from the Forestry Commission meeting held on 22 April.
- 4 Mr Kevin Kearns – A copy email to Mr Bob Browne of Hampshire Highways regarding the left over highway signs around the parish and raising the issue of the Castle Hill Lane which had lots of potholes.
- 5 New Forest District Council – An email from Ms Tina Harwood including a link to the Election 2015 results.
- 6 New Forest National Park Authority – An email from Mr Steve Avery attaching the revised draft of the National Park Management Plan update for 2015-20. Further comments on the revisions are requested by 22nd June.
- 7 Hyde Parish Council – An invitation to the chair and clerk to attend the Hyde Annual Parish meeting next Wednesday, 20th at 7 pm.
- 8 Hampshire County Council – An invitation to the chair and clerk from the Chairman-Elect & Leader of Hampshire County Council to attend the Annual County Service on Sunday 12 July 2015 at 3.30pm at Winchester Cathedral followed by a reception in The Great Hall, Winchester.

28./15 Any Other Business: Cllr Cakebread asked that Homestead Cottage, the triangular patch opposite the Village Hall, the verge outside the vets on Blissford Road and the banks alongside Woodgreen Road be included in a list of the various verges in the parish to be submitted to the Western Escarpment Steering Group's Verge Project as either needing protection or restoration.

29./15 Next meeting: Tuesday 9th June 2015 at Godshill Village Hall at 7.30 pm.

With no other business, the meeting closed at 9.05 pm.